



12b, 264 Lawrence Hargrave Drive  
THIRROUL, NSW 2515

**Ph (02) 4269 5033**  
**admin@musicdancedrama.com.au**

JOB TITLE: Music Teacher

JOB TYPE: Casual

LOCATION: Thirroul Studio or negotiated

SUPERVISOR/MANAGER: Bethany Bracamonte

**MAIN DUTIES/RESPONSIBILITIES:**

- Plan and prepare lessons in relation to individual students' needs
- Teach music theory, aural skills and practical techniques
- Acquire appropriate teaching materials and resources
- Motivate pupils and encourage progress
- Create and maintain a network of contacts to ensure work continuity
- Communicate with other staff and parents
- Ensure up-to-date knowledge and awareness of industry and teaching methodologies
- Assess pupils' abilities, providing feedback and writing reports

**SKILLS & EXPERIENCE**

- High level of music performance and technical proficiency
- Knowledge of music theory, aural skills and practical techniques
- Knowledge of NSW Schools music curriculum
- Ability to interact collaboratively with students, parents, and administration
- Excellent oral and written skills
- Confident in leading groups of students
- Able to thrive working in a team environment
- Knowledge or experience using technology i.e. microphone, computer recording, video conferencing

**Qualifications:**

- Diploma or Certificate IV in Music or relevant experience

**Experience:**

- 3 years previous experience in a similar role/industry

**Skills:**

- Intermediate Microsoft Office skills (Word, Excel, PowerPoint and Outlook)
- Ability or willingness to learn using music and audio technology
- Knowledge or experience using online attendance platforms
- Excellent verbal and written communication
- Presentable, organised and able to meet deadlines

**PERFORMANCE GOALS:**

- Complete administration tasks on time
- Deal with clients, suppliers and other employees professionally at all times